



Subscribe to updates from Kentucky Public Pensions Authority

Email Address e.g. name@e
Subscribe

Share Bulletin



Employer Reporting newsletter

Kentucky Public Pensions Authority sent this bulletin at 02/02/2021 08:30 AM EST



Kentucky Retirement Systems is preparing to implement some required changes to employer reporting that you should be aware of.

Beginning in February, employers who report monthly detail information by using Enter Report Details in ESS will be able to enter email addresses for their employees. This new field will be located on each member’s contribution detail record, in the Demographic Information section. For those employers who report monthly detail information by using Upload Detail File, changes to the file layout to allow for the addition of email addresses are being made and will be implemented in the coming months. **This modification will require your agency to add an additional field to the employer reporting file.**

Additionally, KRS is making changes to allow employers to report both Volunteer and Retired Police Officer Positions via Enter Report Details and Upload Detail File. This is a required change in order to ensure statutory compliance. **This modification will require your agency to add two additional position statuses, but does not add fields to the employer reporting file.**

Finally, in order to accommodate our agency name change from Kentucky Retirement Systems to Kentucky Public Pensions Authority, a modification will be required to the file standard naming convention. The monthly detail file will need to adhere to the following standard naming convention: ‘ccyymmERCODE.KPPA’ or ‘ccyymmERCODE.ZIP’ (i.e. Employer C123 reporting for August 2021 would name the file 202108C123.KPPA). In order to help facilitate these requested modifications, we will continue to accept files with a .KRS extension for a period of time extending beyond the effective date of our agency name change.

We anticipate that these changes will be complete and ready to implement in Summer 2021. We are updating our Employer Contribution Record Layout and supporting documents to include the new fields and position statuses. Our staff are dedicated to assisting you at every step in this process.

If you have any questions, please contact your ERCE Representative at 1-888-696-8810.



Please do not reply to this email, this mailbox is not monitored.

[Please contact KRS if you have questions.](#)

Powered by



[Privacy Policy](#) | [Cookie Statement](#) | [Help](#)